



WDEA

WINDSOR DISTRICT EDUCATORS ASSOCIATION

WDEA Representative Council Minutes

October 11, 2018

Site Reps in Attendance- Alissa Dockter, Monica Sevilla -MWE, Heidi Aarts Michels-WCE, Robyn Chase, Patti Dearth-BES, Patricia Arreguin, Aida Herrera Keehn-Cali, Heather Cullen, Marilyn Deis, Janet Mulligan-WMS, Melissa Jones, Andrew Murdock, Josh Allard, Nadine McKay-WHS, Jessica Borland-Alt. Ed

September 2018 Minutes-approved

Treasurer's Report-After attending the Treasurer's Training through CTA last Friday, and attending the CTA Leadership conference immediately following, Shannan has the following recommendations:

1. Do President's and Treasurer's Reports to all site reps by email and reserve meeting time for discussion items rather than disseminating information.
2. Have an Executive Board retreat to do goal setting for next year. Solicit input from site reps.
3. Adopt budgets at the May meeting each year. Shannan will use a coding system and prepare for the April 2019 meeting.
4. Budget and monthly reports will show remaining funds.
5. Adopt conference protocols. Shannan will share suggested rules next month.
6. Suggested breakdown of budget was 33% operating expenses (for locals with a physical office) 33% stipends and release time, and 33% programs. WDEA is about 85% stipends now. Shannan would like to look at that.
7. Budget should be set at 80% of projected membership x dues (which are \$121 per member for WDEA). We plan to spend reserves this year for conferences so Shannan is suggesting not doing that for this year only.
8. Many locals don't give stipends to site reps. The larger focus is on Member Engagement. Shannan suggests that we consider any new stipends carefully.
9. Any locals don't offer more than one stipend per unit member to encourage wider participation and make us stronger.
10. Treasurer's year end reports, with itemized spending, are available to any interested member. Shannan will have it completed before the next meeting.
11. Conference attendance to the Leadership Conference was about \$600/attendee x7. Shannan is still working on an accurate accounting due to invoicing errors by the hotel and the need to receive all mileage forms from everyone. CTA paid for Shannan's mileage.

Date	Check#	Transaction	Amount
9/10/18		Checking Beginning Balance	\$59,178.74
9/14/18	303	Meeting Refreshments	(65.59)
9/18/18	201	Retirement Gift	(75.00)
10/11/18		Ending Balance	\$59,038.15

WDEA Budget 2018-19

<i>Income</i>		Total
Dues \$121/Member	33,154	
Reserves	7,316	\$51,684
<i>Expenses</i>		
Operating Expenses		
Dues	370	
Meetings	600	
Negotiations	300	
Office	150	
Misc.	350	\$1770
Stipends and Release		

President's Release	6000	
Stipends	22100	\$28100
Programs		
Member Engagement	1000	
Conferences	6000	
Wellness Program	500	
Retirements	600	
Scholarships	2500	\$10,600
Total		\$40470

Motion to approve the above budget was seconded and approved unanimously.

President's Report-

Leadership Conference-Different unions work in different ways. Our union has worked with a small core of the Executive Board, Site Reps and Negotiators. We need to change this to include more members. Site reps should ask members what their concerns are. What do they want to do about it? Pete came away from the conference reenergized but is challenged by how to get it all done. 1) We need to rebrand ourselves and 2) we need to change how people look at us. We are only as strong as our members? What do our members want? Pete suggested that we start by working on conferences and possibly have lunches on sites for Member Engagement. Do people want a Social Committee? Would they come to a party?

Endorsement Committee- will meet in Pete's room (G202, WHS) at 5:45. The meeting starts at 6. Questions for candidates are online.

Bylaws Review- WDEA Representative Council Bylaws were passed out to all members in attendance. Please read them and be aware of your duties. If there are questions or concerns, we can discuss them at the next meeting.

AE Task Force- Pete received an email from Mary about setting up the Task Force. WDEA Representatives need to be teachers who teach AE. A letter will go out to the sites.



SCEC Stipend-Deb Miller, who was going to be our representative for two years, retired after year one. Heidi Aarts Michels is taking her place.

CTA 360 App- The app is only good for one year so everyone needs to update. It is to be used for Membership Engagement, to make changes when people have a mistake on their membership card such as a change of address, among other uses. We need training for reps that don't have it.

Next Meeting: November 8, 3:45-5:15

Roundtable Pizza, Windsor

Agenda:

Bylaws Questions?

AE Task Force Members by Site

Negotiations Update