

WDEA Representative Council Minutes

February 8, 2018

Site Reps Present-Diana Dresser-NCC, Alissa Dockter, Monica Sevilla-MWE, Deb Miller, Heidi Michels-WCE, Robyn Chase-BES, Aida Herrera-Keehn-CCLA, Deb Olcott, Laura LoCicero, Marilyn Deis-WMS, Andrew Murdoch-WHS

January 2018 Minutes-Approved

Treasurer's Report- from Shannan:

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| Savings | |
| | |
| Checking Beginning Balance | |
| Ending Balance | |

- 199N State Return postcard and 990N Federal Return postcard filed.
- 1096 Form will be filed as soon as I get Kathy's w-9. Sorry for being late. I forgot to order forms from the IRS until January 20, and they just arrived. They were due to all stipend earners by January 31. I pre-ordered forms for 2018 so that won't happen next year. 1099-MISC forms are here for all but Kathy.
- Any new person on the negotiations team or earning a stipend more than \$600 needs to fill out a w-9 so I can file these forms. I would like a list of this year's negotiations team.
- Conference Request Form. Rationale: We approved money for conferences, but we have no process to determine who will go and to where. I would like to have the process transparent. Therefore, I'd like to have the form available on the website for all members. They would complete the general amount request and then it could be approved at the next Site Rep Council meeting. If needed, I could reimburse or pay conference fees with a check once it is approved. Then the member could submit their expenses for reimbursement. I checked in with the business office for current rates for meals and mileage. I requested a google maps printout for the mileage listing the member's school site to conference one way. This just makes it easy for me to write the check. All documents could be emailed to me if desired and we could put that address (sjohnson3661@gmail.com) on the form if you desire.
- Approve Hallie Wilson's request, attached on draft form.

President's Report

- Coupled with the Treasurer's report. We discussed the need and purpose of the conference form. A copy of the draft sheet was handed to all site reps. Pete will take to the Negotiations table for clarity about who is covering costs and then Rep Council will discuss.
- The rest of the President's time was given to Sophie from The Standard. She scheduled site visits and gave an introduction to the purpose of life insurance and disability insurance.

The Standard Presentation-

- Toolkit was handed out to all site reps.
- We are guaranteed to get life insurance \$75,000 coverage without questions.
- Feb 15- Mar 15 - is when the campaign will run.
- Reminder, only CTA members are eligible for the insurance, no agency-fee payers.
- Please stress the importance of this coverage for unforeseen medical emergencies.

LCAP Report-

- We are doing well in certain areas.
- Pete is attending to help steer the money towards teacher training.
- If you have any issues, please funnel your questions towards Patti or Pete.

SCEC Report-

- Member engagement Saturday is Feb 10th, Marilyn is going.
- Dr. Herrington spoke about the county's response to the fire and how it was handled.
- Helen O'Donnell wanted to bring back Public School's Week as a response to the fire and how to engage people in Education again. The date is set for May 5th. Please let your site know if you are interested in a display for the event. If there is enough interest, then it will be held.

Adjourned

Next Meeting March 8, 3:45pm, Roundtable

Future Agenda Items- Conference form, wellness activity,